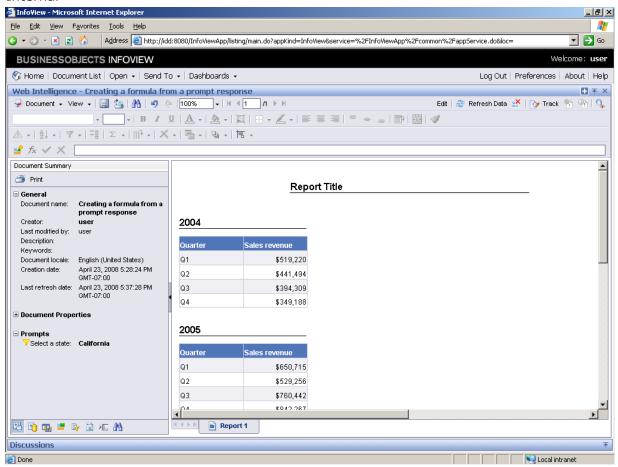


## Procedure

1. Start the transaction using the menu path or transaction code.

#### Internal



2. Press [Enter] to continue.

This document displays data concerning sales revenue for each quarter of the year.

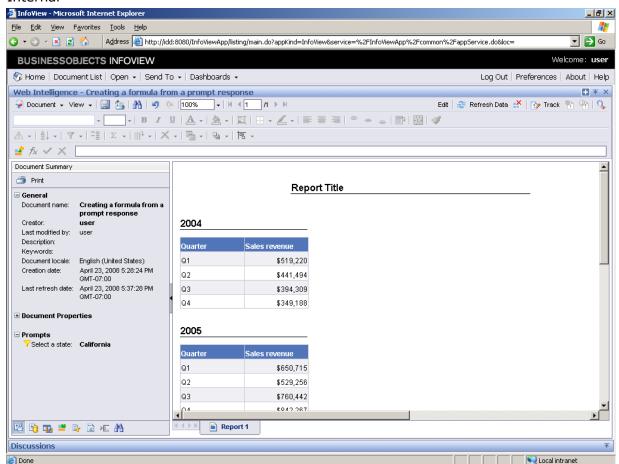
In the Document Summary pane, you can see that the document has



been created with a prompted filter. Every time you refresh the data in this document, the prompt will request you to specify which state's sales revenue you want to display in the table.

Press [Enter] to continue.

#### Internal



#### Click Refresh Data.

When you refresh the data, the query that was used to create the document retrieves the most recent data from the database.



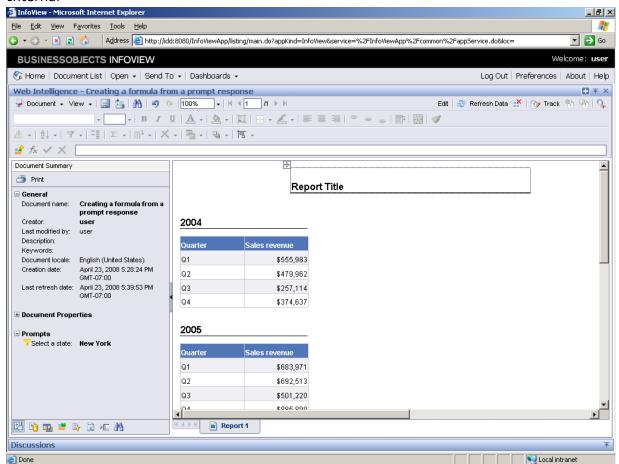
4. Double-click the **New York** list item.

This document was created with a filter that prompts you to select the state that interests you. If you cannot see a list of states

You want to view sales revenue for New York.

5. Click Run Query.

#### Internal



6. Click inside the **Report Title** field.

# Creating a formula from a prompt response



The query has retrieved only sales revenue data concerning New York state.

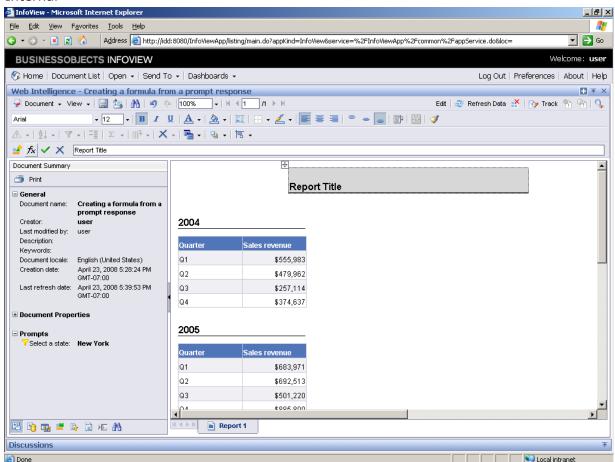
However, as you view the document, it's not immediately clear that the sales figures are about New York. If you saved the document and sent it to your colleagues, they would not understand the context of this data.

To make it clearer to other users, you want to display a title that will reflect your response to the prompt. Also, the title must change each time you or another user refreshes the document again and chooses a different state.

You can use the **Report Title** cell as the basis for creating a formula that will capture your response and display it automatically as part of the title.



#### Internal



# 7. Click Formula Editor 1.

The Formula toolbar allows you to type in a formula if you are confident you can do this without assistance.

However, in this lesson you will use the Formula Editor.

#### Click inside the Formula: field.

The Formula Editor provides an interface that assists you in choosing the object, functions and operators you will use to define the formula.



Because you highlighted the Report Title cell in the report, the cell name is displayed in the Formula edit field.

9. As required, complete/review the following fields:

Field	R/O/0	Description
Formula:	R	Example:

Begin typing over the default text to define the formula.

Every formula begins with the equal (=) sign.

Enter the desired information into the **Formula:** field.

10. Press [Enter] to continue.

Continue the formula with the text that you want to appear as the report title. Remember that when you include a text string in a formula, the string must always begin and end with double quotes (").

In this exercise the string ""Quarterly Revenue for "" will be entered for you, in the application you would have to do this yourself.

Press [Enter] to continue.

11. Click the **addition operator** button +...

Now, you will define the remainder of the formula so that your response to the prompt will complete the title.

12. Click the - button before the All tree item.

Now you are going to add the "UserResponse" function to this formula.

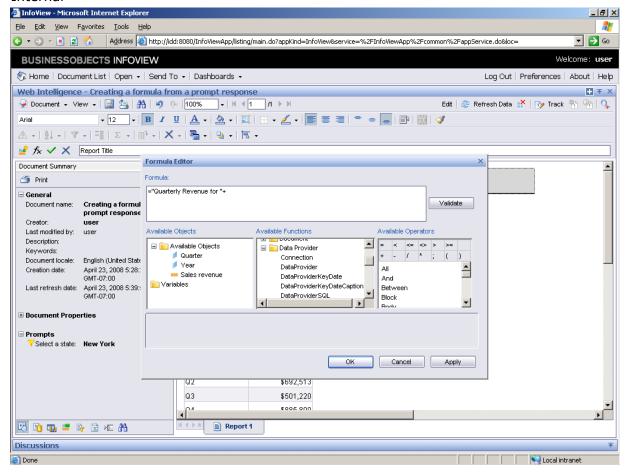
First you need to scroll down the Available Functions list box to find the "UserResponse" function in the list.



13. Click the + button before the **Data Provider** tree item.

The "UserResponse" function is located in the Data Provider functions class.

#### Internal



- 14. Click to scroll **down**.
- 15. Double-click **UserResponse**.
- 16. As required, complete/review the following fields:



Field	R/O/0	Description
Formula:	R	
		Example:
		"Select a state:"

The UserResponse function is added to the formula, followed by parentheses. Note that the syntax you must use with this function is displayed in the help box at the bottom of the Formula Editor.

You are going to type inside the parentheses the exact text string used in the document's prompt. Note that there is a quote(") at either end of the string.

Enter the desired information into the **Formula:** field.

# 17. Click Validate.

Now you check the formula's syntax.

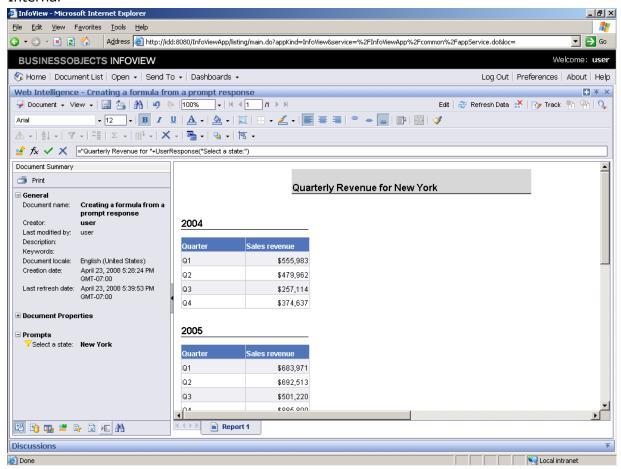
#### 18. Click OK.

If the syntax were not correct, an error message would be displayed.

## 19. Click OK.



#### Internal



20. Click the **User Prompt Input** button .

The new report title, appears in the title cell, and it displays the last response you gave to the prompt, in this case, New York.

Next, you are going to learn another technique for refreshing data in the document using a prompt.

21. Click inside the **Select a state**: field.



The User Prompt Input panel provides a quick way of selecting another value in response to the prompt. You can either:

- click the Advanced button to display the same Prompts box that you used when you refreshed the document at the beginning of this lesson
- or you can type directly in the text field, if you are sure of the value that you want to choose.
- 22. As required, complete/review the following fields:

Field	R/O/0	Description
Select a state:	R	<b>Example:</b> Texas

Enter the desired information into the **Select a state:** field.

#### 23. Click Run.

Now you can refresh the data to display sales revenue for Texas. Note that the report title will be updated as well.

24. Press [Enter] to continue.

The report is refreshed with data concerning Texas sales revenue, and Texas has replaced New York in the title cell.

Press [Enter] to continue.

25. Start the transaction using the menu path or transaction code.